

## **SAMPLE ANNOUNCEMENTS**

### **Announcement of Free Membership Drawing Winners at State Conference**

\_\_\_\_\_ names were drawn at \_\_\_\_\_ Conference to receive a free year of membership in the Mountain Plains Library Association. The lucky winners were:

List each recipients name and institution here

Please join me in saying “Congratulations and welcome to MPLA!”

### **Announcements for Next Joint Conference**

The dates for the \_\_\_\_\_ joint conference between the \_\_\_\_\_ Library Association and the Mountain Plains Library Association were announced today as \_\_\_\_\_ - \_\_\_\_\_. It will be held at the \_\_\_\_\_ with the \_\_\_\_\_ serving as the conference hotel at a rate of \_\_\_\_\_ per night. Mark your calendars and make a date to join us in the (insert state nickname here). The complete conference program is in the current MPLA Newsletter which is also on the web site at (insert web link). Online conference registration and lodging information is also available on the MPLA website at \_\_\_\_\_. The current registration fee for the full conference is \_\_\_\_\_, but this will increase after \_\_\_\_\_.

Thanks and see you in the (insert state nickname)!

### **Announcements for Leadership Institute**

The \_\_\_\_\_ Mountain Plains Library Association Leadership Institute will be held \_\_\_\_\_ through \_\_\_\_\_ at Ghost Ranch, New Mexico. The application form and other information about this exciting opportunity are available on the MPLA web page at <http://www.mpla.us/services/mpla-leadership-institute/>.

### **Professional Development Grants**

#### **Contemplating your application to the Mountain Plains Library Association Leadership Institute?**

Keep in mind that a continuing education grant could be available from the (state) \_\_\_\_\_ Library Association to help with the cost. Check out the association web site at \_\_\_\_\_ for additional information. For information about MPLA grants, see <http://www.mpla.us/about/professional-development-grants.html>.

### **Call for Nominations for MPLA Awards**

MPLA members are encouraged to submit nominations for the following awards which will be presented at the MPLA- Joint Conference in (date). Submit nominations to \_\_\_\_\_, MPLA Awards Committee Chair, (insert email address of current committee chair). For detailed information on awards see <http://mpla.us/documents/bylaws-and-manual-of-procedure/standing-committees.pdf> on the MPLA web site.

## **REMINDERS**

### **Renewal Message to Winners of Free Membership at Last State Conference**

In preparing for the upcoming conference in \_\_\_\_\_, I was reminded that you were a winner of the complimentary, 1-year membership to the Mountain Plains Library Association last year. I hope that you enjoyed it and are planning to renew for \_\_\_\_\_. MPLA is a great organization because of good members like you. Please let me know if you have any questions or anything else that I might be able to help with.

### **Deadlines for Leadership and Professional grants**

Two very important deadlines that are fast approaching!

First, applications for the Mountain Plains Leadership Institute to be held \_\_\_\_ - \_\_\_\_\_ are due before midnight on \_\_\_\_\_. The application form and additional information about this incredible opportunity for both professional and personal growth is available on the MPLA web site at <http://www.mpla.us/services/mpla-leadership-institute/>.

Second, the next application deadline for an MPLA professional development grant is \_\_\_\_\_. Forms, application criteria, etc. are also available from the site at <http://www.mpla.us/about/professional-development-grants.html>.

Still considering whether to apply? See what \_\_\_\_\_ had to say about her experience at the \_\_\_\_\_ Institute:

“(Insert testimonial here)”

## **SOLICITATION FOR ITEMS FOR NEWSLETTER AND MPLA STORIES**

If you would like to submit news items and press releases about your library, please go to this URL for further information: <http://www.mpla.us/documents/newsletter/> This will provide you with information regarding submission deadlines and email address for the editor, Judy Zelenski (execsecretary@mpla.us).