

## MPLA Executive Board Meeting Minutes

Via the Zoom Online Platform

June 16, 2015, 2:00pm - 4:00pm MST

Present: Stephen Boss, Wyoming Representative; Dan Chaney, Webmaster; John Crockett, Nevada Representative; Roy Degler, Community Portal Administrator; Annie Epperson, President; Dan Ireton, Bylaws and Procedures Chair; Kris Johnson, Professional Development Committee Chair; Aubrey Madler, Leadership Institute Coordinator; Paulette Nelson, North Dakota Representative; Paulette Nelson, North Dakota; Valerie Nye, Recording Secretary; Anali Perry, Leadership Institute Co-Chair; Dale Savage, Arizona Representative; Robert Schupe, Utah Representative; Mary Soucie, Leadership Institute Co-Chair; Eric Stroshane, Vice President; Mary Ann Thompson, Awards Committee Chair; Tina Walker, Communications Committee Co-Chair; LeAnn Weller, New Mexico Representative; Wendy Wendt, Past President; Eileen Wright, Montana Representative; and Judy Zelenski, Executive Secretary.

The meeting was called to order at 2:05pm MST

Annie said Robert Schupe will be joining the board as the Utah Rep. He has had a lot of experience in MPLA and will be a good person to have joining us.

A MOTION was made to accept the agenda. The motion was SECONDED. The agenda was APPROVED.

LeAnn made a MOTION to accept the March minutes. Kris SECONDED the minutes. The minutes were APPROVED.

- President –  
**Conferences** – MPLA received just over \$8200 from the Arizona Library Association/MPLA conference. Annie has been able to travel as MPLA president. She went to the Montana and Oklahoma state conferences. Annie has been part of the program selection process for the Wyoming conference.
- Vice President –  
**Wyoming Conference** – Eric reported that more than 40% of the program proposals for the Wyoming conference came from MPLA members. The proposals were good and selection was difficult. Annie would like to see a couple of social activities added to the program. For example, a new member breakfast and an MPLA Leadership Institute gathering. Eric said he is

working on these plans. Wayne Hanway will also be retiring and Annie would like to see that he is recognized at the conference. There are some awards that should be considered for Wayne. There are also other notable people who are retiring or might be retiring who should be recognized.

- Past President –

**Letters of agreement** have been created for the Executive Secretary, Webmaster, Systems Administrator, and Newsletter editor. A MOTION was made by Eric to approve the letters of agreement. Anali SECONDED the motion. The motion PASSED.

**IRS form 990** was presented online and approved by the board via email between April 26-30. The board reaffirmed the vote. LeAnn MOVED to approved form 990. Tina SECONDED. The motion PASSED.

**The audit report** was presented online and approved by the board via email between April 26-30. The board reaffirmed the vote. LeAnn MOVED to approve the audit report as presented. Robert SECONDED. The motion PASSED.

Leadership Institute contracts for Maureen Sullivan, Aubrey Madler and YMCA of the Rockies were approved by the board members in an online vote between April 26-30. The board reaffirmed the vote. Dale MOVED to approve the contracts. The motion was SECONDED by LeAnn. The motion PASSED.

- Newsletter Editor –

**Newsletter** - Amadee is not on the call today but Judy spoke on her behalf. Amadee is looking for someone to proof-read the newsletter. She is having trouble getting news from all of the states. Judy asked that at least one thing from each state be sent to Amadee for each Newsletter. Wendy and Tina offered to help get news from states if Amadee is having trouble. Wendy also offered to edit the newsletter. Anali also has a colleague that might be interested in helping out.

- Webmaster –

Dan C. said there have been fewer complaints about the speed of the website in recent months. If speed continues to be an issue, Roy explained, the speed problem can be fixed by paying more money. Annie asked people to email Dan C. directly if there are problems.

- Bylaws & Procedures –

Dan I. reviewed his questions and comments associated with the bylaws.

- Article VII 7.3 regarding the quorum at a membership meeting was discussed at length. How is a quorum defined at a membership meeting. Dan I. is going to work on rephrasing this section and present it at a future time.
- Section 5: Committees – Manual of Procedure was reviewed.
- Nominating Committee Procedures – Dan I. has added clarifying language and a conference timeline. These changes were reviewed.
- Officers – Manual of Procedure was reviewed.
- State Reps – Manual of Procedure was reviewed. – There was a lengthy discussion about the language regarding the rotating visitation to state conferences by the MPLA president. Should State Reps be inviting the MPLA President, or should MPLA President just make arrangements to go? Who will be tracking visitations if the rotation is not outlined here? Wendy said, as president, attending 3-4 conferences during the year would be very difficult for some people in their role as president. The language will be left in the procedure manual to encourage presidents to visit states, and encourage State Reps to invite presidents to attend their state conferences. Dan I. will review the President section of the Manual of Procedure in light of the discussion.

- Communications Committee–

Tina spoke about some scheduling questions and confusion that has come up with Zoom scheduling. Currently, Dan C. is putting meetings on the calendar on the website and the Communications Committee is doing the scheduling in Zoom. Tina said it would be best if the Communications Committee can put meetings on the website calendar and schedule the Zoom meeting. The responsibility needs to belong to one person/one group. Annie, Tina, Nicole, Roy, and Judy will meet after this meeting to develop a step-by-step procedure to set up a meeting.

There are several peoples' terms expiring in the Communication Committee so Eric will need to find replacements.

- MPLA Leadership Institute Committee –

Anali said the committee had a long discussion about selecting mentors for the institute. The committee thought accepting applications for the roles would be a good way to increase diversity among the mentors.

There was a discussion about the need to have a certain number of years of library experience: 12 years, 10 years? There seemed to be a consensus on 10-years of experience. Applications for mentors will be posted to the website soon.

There was a question about rotating the place where the institute is held. Annie and Judy described how the institute has come to be at the YMCA in Colorado. A new taskforce could be convened to work on moving the institute if the board has an interest in changing the location.

Annie said if there is a desire to have more mentors at the institute it could be discussed. Adding mentors has budget implications; the cost could be more than \$2000 per mentor. If more mentors are chosen, more fundraising will need to be done to support this change.

Anali said that two sponsors have already been located, and fundraising will be the next step the committee takes.

- Montana –  
Eileen asked to table her information. Annie and Eileen will meet and schedule another Zoom meeting to share Eileen's information with the board.
- Wyoming –  
Stephen will be setting up meetings in order to make plans for the Wyoming conference. Discussions will include overall programming, social events, and logistical issues. Annie reminded Stephen that MPLA is always available to host handouts on the website.

The next full board meeting will be in Wyoming, although the board may be called upon before that meeting to review documents and vote on issues electronically.

The meeting adjourned at 4:12pm.

Respectfully submitted by Valerie Nye, Recording Secretary.